Please answer the survey questions as completely and accurately as possible and return the completed document to your Intterra Account Manager or submit it directly to the Intterra Support site at **support@intterragroup.com**. We will use the provided answers to identify where we can provide any assistance and then bring these suggestions to our first technical meeting.

If you encounter any questions or difficulties answering any of the questions below, you may wish to review our onboarding help documents and FAQ’s at [**https://intterra.helpdocs.com/onboarding**](https://intterra.helpdocs.com/onboarding) or your account manager may be able to assist you or put you in touch with the Intterra Onboarding team to provide assistance with completing this survey.

|  |
| --- |
| **Client Name:**  |

**Project Technical Point(s) of Contact**

Please provide contact information for your team members that will participate in the project implementation.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name** | **Title** | **Specialty/Role** | **Email** | **Phone** | **Ok to Contact?** |
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**Source Data and Access Information**

Please provide some background information on the data sources that will be used in this project. For the Operations module, we would like to learn about your computer aided dispatch (CAD) system. For the Reporting & Analytics module, we will need to know about your current Records Management (RMS) solution.

|  |  |  |
| --- | --- | --- |
| **Question** | **SitStat CAD** | **Analytics RMS** |
| What is the CAD / RMS system’s Name and Version? (Tritech CAD, Firehouse RMS, etc.) |  |  |
| What is the export source database’s type/version? (MSSQL 2012, PostgreSQL 10, etc.) |  |  |
| What is the export source database’s relationship to the CAD / RMS system and how frequently is the data refreshed? (System database, subscriber database, etc.) |  |  |
| What options are available to access the export database?(SQL pipe, ODBC connection, etc.) |  |  |
| What access options are available/preferred for Intterra staff to assist client team members with data queries?(RDP, VPN, screen sharing, etc.) |  |  |
| Are there any considerations that could limit outbound data traffic to Intterra? (E.g. Firewalls, etc)  |  |  |

**Client Data Information**

|  |  |  |
| --- | --- | --- |
| **Question** | **SitStat CAD** | **Analytics RMS** |
| What is the spatial reference id (SRID) for the source data point coordinate system?(default is WGS84 – SRID: 4326) |  |  |
| What is the time zone in which the source data is stored or will be provided to Intterra (UTC/Local)? |  |  |
| How many years of RMS data is desired to be exported to Intterra? Is the data available in a single systems or multiple systems? | NA |  |
| Is there location near the response area that can serve as a default Lat.\Long. coordinate to use for points without coordinatesE.g. – maybe in a body of water to highlight invalid coordinates |  |  |
| Is this a single agency set-up or are there multiple participating agencies?How are these agencies identified in the source data? |  |  |
| Do you wish to include any narratives and is the data available within the CAD/RMS data? |  |  |

**What you can expect next:**

Intterra will review your responses to this technical survey and will schedule a technical integration / Onboarding Kick-Off Meeting with your team. Highlights to be covered during that meeting include but are not limited to:

* Technical Survey review to confirm understanding and answer questions
* Integration / Onboarding Process Review
* Discussing options on how to get your data to Intterra
* Discussing team priorities and setting a schedule
* Schedule follow-up work session to sustain momentum